

Magalia Community Park Board Meeting Minutes

Board of Directors General Meeting		
December 5, 2022	Meeting Called to Order: 6:02 pm Meeting Adjourned: 8:07 pm	Location: Magalia Community Center
General Meeting Called By	Richard Gingery, Jr., Chair	
Secretary	Donna Yutzy	
Call to Order, Board Roll Call & Member Introductions	Richard Gingery, Jr., Chair	
Attendees	<p>Board Members: Richard Gingery, Jr., Chair; Linda Horton-Lyons, Vice Chair; Janet Rose, Treasurer; Donna Yutzy, Secretary; Phil Howard; Lucas Warmerdam; Richard Yale; Kathleen Bruce; Roni Turner</p> <p>Executive Director: Chris Rauen</p> <p>Disc Golf Commissioner: Jake Bates</p> <p>Community Member (via Zoom): Al McGreehan</p>	
Quorum	<i>Board Quorum requires five (5) members. Quorum has been met.</i>	
Approval of Minutes	<p>Motion to approve November 7, 2022 minutes.</p> <p>Moved: Janet Rose Second: Phil Howard</p> <p><i>Approved: 8-0</i> <i>Abstain: Kathleen Bruce</i></p>	
Treasurer's Report		
General Fund	General Fund with Tri-Counties bank has a balance of \$54,895.60.	
Petty Cash	Petty Cash has a balance of: \$162.58	
PayPal	PayPal Account has a balance of: \$34.93	
TOTAL	Total for all our accounts including Petty cash and PayPal is \$ 55,093.11.	
MCP Direction/Lease with Safor		
Board Direction	<p>Meetings with Safor. Appraisal price of \$1 million. Safor wants \$1.5 million. Rich is comfortable with Safor wanting to continue the lease. Rich: If we don't continue working toward a lease, we aren't looking at the big picture. Do we think we could get the purchase completed in the short term? Should consider getting the lease set again. Do we look at it with 4 year term or longer. Chris: Our goal is to purchase the property. It is still the "end game." May have to pay more if property prices increase. Safor is concerned that we won't be able to pay the lease, especially if NVCF grant goes away. Continue the lease, while simultaneously looking to purchase. Safor is focusing on sustainability. Looking for guaranteed funding. Could continue to pay upfront for the</p>	

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	<p>year help Safor be more comfortable. Try to keep it as close to \$18,000 as possible. Don't go for long term lease. If decide to do a lease, put a committee together to pursue. Question: Do we go for a purchase? Do we do a short-term lease and work toward purchase? Do we want to just go for a long-term lease to purchase? Consensus is: We continue with a lease and continue working toward purchase. Short term or long term? Convene a committee to address question. Chris will convene committee. Linda and Richard will join committee.</p>
Fundraising Plan & Committees	
<p>Fundraising Plan 2023</p>	<ul style="list-style-type: none"> • 2022: Expenses \$145,671 Revenue: \$145,749 • This is incredibly well done by the Board and staff and moves us closer to sustainability. 2022 was only the 2nd year for MCP and we were dealing with a COVID pandemic for much of those 2 years! • Donna presented the 2023 Fundraising Plan: <ol style="list-style-type: none"> 1. <u>Grants (corporate & government)</u> [2022: \$91,940] <ul style="list-style-type: none"> ▪ Continue relationship with North Valley Community Foundation. ▪ Identify appropriate grants (youth program; resiliency; environment; health; community development) & <i>contracted grant writer</i>. (We'll be eligible now in 2023 with the "3 years in existence" requirement.) 2. <u>Disc Golf Program</u> [2022: \$32,115] <ul style="list-style-type: none"> ▪ Continue to pursue tournaments. ▪ Continue to develop merchandise sales. ▪ Continue to develop educational relationships with other organizations. 3. <u>Community Center Rentals</u> [2022: \$3,776] <ul style="list-style-type: none"> ▪ Continue to advertise rental opportunity. ▪ Post ad on social media regularly (monthly?) BRAVO! Google search for "Facility Rentals Magalia" – MCP is #1 and Magalia Community Center is first address to link! 4. <u>Events*</u> [2022: \$3,687] <ul style="list-style-type: none"> ▪ Convene a committee (January 2023) ▪ Includes the Youth Program – continue developing the Youth Program. ▪ Halloween – develop a business sponsorship program. ▪ Family Fun Fair. ▪ Pancake Breakfasts (including combined event with Easter) – develop a business sponsorship program. 5. <u>Business/Corporate Sponsorships</u> [2022: \$20,847] <ul style="list-style-type: none"> ▪ Continue developing relationships with businesses/corporations.

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	<ul style="list-style-type: none"> ▪ Continue annual business sponsorship drive for disc golf. ▪ Increase business/donor sponsorships for events (Halloween & Pancake Breakfasts), the Youth Program and for the Community Center generally. ▪ Update donor benefits. ▪ Buy donor management software. <p>6. <u>Individual Donor*</u> [2022: \$2366]</p> <ul style="list-style-type: none"> ▪ Convene a committee (January 2023) ▪ Research successful non-profit donor programs on-line. ▪ Develop a plan with goals and measurable objectives. ▪ Develop a donor recognition program (what do they get for what amount?) ▪ Board members work with their own networks – birthday party (donate instead of gifts), holiday parties (have brochures available and ask!), BBQ, do an ask in holiday card. ▪ Trial “Every Door Direct Mail” (EDDM) with targeted postal routes. Start with Dalton Estates, Troy Estates, some in Colter/Carnegie. Start small to test. ▪ Include in donor management software. <p>7. <u>Capital Campaign*</u> [Looking raise \$1.5 million]</p> <ul style="list-style-type: none"> ▪ Convene a committee. (January 2023) ▪ Continue discussions with NVCF and Safor. ▪ Do research on successful capital campaigns (on-line.) ▪ Develop a written plan with strategies and timeline clearly identified.
Executive Director’s Report	
Property Maintenance Update	<ul style="list-style-type: none"> • Close to being at the end of having to remove the worst of the hazard trees. We are almost at “base line” where the course was pre-Camp Fire. Do have a lot of dead wood, wood cut down by other contractors, property owners left debris. Are working on clean-up on #17 & #18. If know anyone who wants firewood, let Chris know.
Sign Lighting	<ul style="list-style-type: none"> • Sign lighting has been a process. Cole put lights out, someone kicked them and broke them. Phil bought more lights...lasted 3 days...were stolen. Lights now are on pipes and planted in cement.
Preliminary Budget Report – to be approved at January Board of Directors’ Meeting	<ul style="list-style-type: none"> • Thank you to Janet and Chris for putting together the MCP Expenses & Revenue for 2022. • Chris will meet with Janet and Roni tomorrow to develop the 2023 Budget for Board approval. • Reviewed 2022 Expenses and Revenue.

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Recreational Grants 2023	<ul style="list-style-type: none"> • Should not plan on receiving \$78,000 from NVCF next year. • PRPD will be offering a recreational grant for non-profits to apply for. Later this week, will be issuing the application on-line. Deadline of mid-January. • 3-CORE - working with Chris on finding grants. Will “loop” us in to see if there are applicable grants - will talk in January. • Adventist - looking at our ability to apply for “health and wellness” grants. Chris is reaching out to them to talk about us applying for a grant.
Community Center & Park Activities	
Holiday Craft Fair w/ Market Vendors	<ul style="list-style-type: none"> • December 11 - 10-4pm. • Will be in Community Center.
Youth Program Update Ryann Pinegar, Youth Coordinator	<ul style="list-style-type: none"> • Dec. 8 - The Polar Express Holiday Party (TK-2nd Grade) • Dec. 9 - The Polar Express Holiday Party (Grades 3-6) • Dec. 10 - Junior High “Ugly Sweater” Dance & Holiday Social. • Dec. 14 - Kids paint party w/Dawn Elise. • Dec. 16 - Paint & Sip with Susan Cookson. • Dec. 29 - Happy Feet Winter Holiday Movie & Paint/Crafts with Dawn Elise. • Dec. 31 - Times Square New Years Eve Party for kids 5th grade through high school 7-10pm
The Great Pumpkin Bread Bake-off at POA	<ul style="list-style-type: none"> • November 12 at POA. Had 8 kids. Used the POA kitchen. Was very successful! Thank you to the POA. Kids loved working in commercial kitchen. Had adult coaches.
Community Center Rentals	<ul style="list-style-type: none"> • Butte Fire Safe Council wants to have a Holiday Party - we will donate the space in honor of all the
Disc Golf Committee Report	
Update & Discussion	<ul style="list-style-type: none"> • Sunday - NorCal Masters Four tournament. Only have 17 people signed up and paid. Jake has “blasted” it out to the whole North State. Last year was held in October. This is late for a tournament. • Jake will do the Twelve Pars of Christmas on Dec. 31. • Have merchandise order is on its way.
Wellness Committee	
Report	<ul style="list-style-type: none"> • Academy Kintsugi - January 22 - ancient Japanese art of mending ceramic pottery and using the art form to help heal brokenness, rather relationships or to provide mental health healing for people who have experienced disaster and trauma.

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	<ul style="list-style-type: none"> Funded by the Episcopal Relief and Development (national organization that deals with international development and domestic disasters.) Mark Dibelka is the contact. Two day event. Saturday at St. Nick's in Paradise. Sunday, January 22nd at Community Center. (1pm - 4:00pm) - people asked to bring something broken, chipped, etc. to be scripted to help heal. Hope for 32 for people. Get some round tables - work in teams. Tiffany will lead through the process - growing & healing. Charge \$25. However, if need for scholarship funds - request through Richard - will look to find funds. End of week - begin advertising - 32 "spots" available.
Board and Officer Terms	
Board Member Terms	<ul style="list-style-type: none"> Rich Gingery, Jr. will continue with term through Dec. 21, 2025. Donna Yutzy is stepping down. Phil Howard nominated Nicole (Nicci) Lawhun for the Board. Will vote at January Board of Directors' meeting.
Officer Terms	<ul style="list-style-type: none"> Vote for Secretary at January Board of Directors' meeting. Rich Gingery, Jr. will step down as Chair at the end of the term, December 31, 2022. Vote for new Chair at January Board of Directors' meeting.
Board Resolution	
Action	<ul style="list-style-type: none"> Motion: Nominate Rich Gingery, Jr. to another 3 year term. Moved: Donna Yutzy Second: Linda Horton Lyons. Vote: 9-0 in favor
New Business	
Information update & discussion	<ul style="list-style-type: none"> Happy Holidays.
<p>Next Meeting: Monday, January 2, 2022 at 6:00 pm at the Magalia Community Center & via Zoom Web site: MagaliaCommunityPark.org</p>	

Minutes respectfully submitted by Donna Yutzy, Secretary on December 7, 2022.