

# Magalia Community Park

## Board Meeting Minutes

Board of Directors Meeting Overview		
October 5, 2020	Meeting Called to Order: 6:00 pm Meeting Adjourned: 7:22 pm	Location: Teleconference via Zoom & at Community Center
Meeting called by	Rich Gingery, Jr., Chair	
Secretary	Donna Yutzy	
Call to Order, Board Roll Call & Member Introductions	Rich Gingery	
Attendees	<p>Board Members: Rich Gingery, Jr., Chair; Laurie McBride, Vice Chair; Janet Rose, Treasurer; Donna Yutzy, Secretary; Dave Willoughby; Linda Horton-Lyons; Richard Yale; John Stonebraker; Jacob Bates;</p> <p>Executive Director: Chris Rauen</p> <p>General Members: Phil Howard, Denise Gundersen, Ed Taan, Jill Vought, Kathleen Bruce, Kathi Hiatt</p>	
Quorum	<i>Board Quorum requires five (5) members. Quorum has been met.</i>	
Approval of Minutes	<p>Motion to approve August 31, 2020 meeting minutes with amendments:</p> <p>Motion: John Stonebraker ; Seconded: Rich Gingery, Jr.</p> <p><b>RESOLVED: Approval of Motion; Vote 8 in favor - 1 abstain</b></p>	
Treasurer's Report		
Two different accounts & petty cash	<p>Magalia Community Park has two different accounts. The North Valley Community Foundation Fund is managed through a fiscal agency, St. John the Evangelist Episcopal Church. This fund is restricted by the approved budget when the grant was awarded.</p> <p>The General Fund is more flexible and now handles all donations and funding to Magalia Community Park.</p>	
General Fund	<p><b><u>\$20,638.87 Balance</u></b></p> <p><b><u>Disc Golf Account (part of General Fund)</u></b></p> <p>Received: \$13,600 for disc golf</p> <p>Disc golf expenses: \$5670.37</p> <p>Remaining in disc golf: \$7929.63</p> <p>Security System costs: \$169.16</p> <p>Signage &amp; business cards: \$196.27</p> <p>Building repairs: \$197.72</p>	

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North Valley Community Foundation Fund	<p><u>Our current North Valley Fund balance is \$ 18,225.61</u></p> <p>Del Oro Water: \$118.47</p> <p>Leasehold improvements/repair work: \$214.72</p> <p>Comcast phone and internet: \$94.34</p> <p>PG&amp;E: \$88.46</p>
Petty Cash	<p>Petty Cash balance: \$289.15</p> <p>We have \$62.69 that I have left in our PayPal account.</p> <p><b>Total for all 4 accounts is <u>\$39,216.32</u></b></p>
<b>Executive Director's Report</b>	
Update on building improvements & scheduled work	<ul style="list-style-type: none"> <li>• Since started in June 2020, a lot has happened. After Labor Day, fewer volunteer days because of fires &amp; smoke. Would have liked to have everything painted by now. Today was busy with lots of volunteers working on siding, fixing outdoor lights, lights will be installed in courtyard for stairs.</li> <li>• 30 gallons of paint donated by Lowe's by Sherman Williams. Randy from Izzy's and a friend of his have paint sprayers. Ready to begin painting.</li> </ul>
Update on property clean-up & tree removal	<ul style="list-style-type: none"> <li>• CAL OES has been out on clear days (the Arborist) –good news – 90% of burned trees on any fairways will be taken down by the Hazard Tree Removal Program. Big trees have been numbered and tagged. We can do smaller trees ourselves.</li> <li>• Need volunteers for blowing leaves, cleaning up cobwebs, general clean-up.</li> </ul>
Volunteers Needed	<ul style="list-style-type: none"> <li>• Really need volunteers. Lots of volunteers in summer but has slowed down.</li> </ul>
Resource Center	<ul style="list-style-type: none"> <li>• Need a few extra volunteers speaking with public. Regular volunteer schedule.</li> <li>• Have binders/resources ready to go in the Resource Center.</li> </ul>
Medspire Clinics & Lion's Club Vision Screening	<ul style="list-style-type: none"> <li>• Medspire has been here Sept. 1 and Sept. 23. Two really successful clinics. Wanted to schedule on Sunday. Afraid no one would attend. But had great turn out.</li> <li>• 15 patients. Many were really sick. Have resources and resources. Special shout-out to RiteAid in Magalia. Gave about \$500 worth of medical supplies. Even with power out...Rite Aid let Denise walk through store to pick out supplies.</li> <li>• 14 of 15 got vouchers to go get eye exams &amp; glasses.</li> <li>• October 20<sup>th</sup> – Lion's will return.</li> </ul>

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	<ul style="list-style-type: none"> <li>Action News did a great story about the clinic. Also someone from National Geographic. Human interest about community coming back after a disaster. Challenges, etc.</li> <li>Still trying to produce a flu clinic. Would have to be a drive through. Waiting to see if vaccine is available. If not this year, definitely next year. Going to be a tough year with flu &amp; COVID.</li> </ul>	
Drive-By Trunk or Treat	<ul style="list-style-type: none"> <li>Collaborating with new POA Board and Magalia Pines Baptist Church to do a drive through in each parking lot. Cars will stop at cars. Drivers give the candy (will be masked and gloved). Will need cars and volunteers to direct traffic. Cars all decked out. 22 spots. Friend has a trailer &amp; led lights, was from Halloween parade in Magalia, to park on corner.</li> <li>Paul (Linda's husband) will coordinate classic cars at the parking lot of the former True Value Hardware store parking lot.</li> <li>Laurie has done a flyer. On back will be map that shows locations. Wilson's printing is doing map. Should have proof by tomorrow.</li> <li>Announce in social media with flyer and map.</li> </ul>	
Meeting with PRPD	<ul style="list-style-type: none"> <li>Were going to meet in September but that meeting didn't happen. Chris, Rich and John have rescheduled the meeting. October 15. Meet at Center. Have chat. Want to speak with John about going to possible trail heads for bike trail.</li> </ul>	
Get together with POA and Park Boards	<ul style="list-style-type: none"> <li>Get together for POA Board and Park Board on October 18<sup>th</sup> at the Community Center.</li> </ul>	
<b>Action Items</b>	<b>Person Responsible</b>	<b>Complete</b>
<b>1. Put out call for volunteers on social media</b>	<b>Chris Rauen</b>	<b>Oct. 5</b>
<b>Disc Golf Committee Report</b>		
Update	<p>Busy week. 9 baskets came in. Went down and picked up and took down to be powdered.</p> <p>Logo should be done in next couple of days.</p> <p>Going down tomorrow to get concrete and "punch out" holes.</p> <p>No date yet...have concrete to pour and 18 holes to dig.</p> <p>Need to get Pro-Shop functional. Payment method for phones.</p> <p>Scouts are coming this Saturday to help out. Dan Breedon is Scout Master for this troop.</p> <p>Went to tournament in Weed. 136 people showed up to play. People drove from Sacramento to be up there by 7am. Doing promotion and people are excited.</p>	

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Action Items	Person Responsible	Complete
<ol style="list-style-type: none"> <li>1. Develop list of discs to purchase.</li> <li>2. Signage order.</li> <li>3. Continue to clean up fairways</li> </ol>	<p>Jacob &amp; Laurie</p> <p>Linda &amp; Jacob</p> <p>Jacob &amp; Crew</p>	<p>Oct. 5</p> <p>Oct. 5</p> <p>On-going</p>
<b>Paradise Recreation and Parks District (PRPD)</b>		
<b>Discussion</b>	<p>Should consider bumping issue up – look at how we are looking at vision for Magalia.</p> <p>Plan with us instead of planning for us. Support John in getting them to look at different trail heads.</p> <p>Better spent doing an education process in Magalia about being involved in planning process.</p> <p>Would like PRPD to work with organizations up here. There are things that PRPD can provide, such as access to public lands (BLM) which Magalia Community Park.</p> <p>Donna and Dave will be contacting Steve Lucas at LAFCO to find out what next step is.</p> <p>Need a commercial kitchen.</p>	
<b>Fund Raising Committee Report</b>		
<b>Discussion</b>	<p>Continue to write grants and prepare for major donor meetings.</p> <p>Need to develop a mail campaign through EDDM with the USPS.</p> <p>Meeting with Network for Good:</p> <ul style="list-style-type: none"> <li>• <u>Smart Fundraising Software &amp; Coaching</u></li> <li>• Donor management system</li> <li>• Integrated with QuickBooks online</li> <li>• Donor segmentation &amp; emailing campaigns</li> <li>• Managing &amp; sending acknowledgements</li> <li>• Individual/Group video messaging</li> <li>• Direct mail templates</li> <li>• Branded on-line Giving Pages</li> <li>• Peer-to-peer fundraising</li> <li>• Event &amp; ticketing Pages</li> <li>• Personal Fundraising Coach</li> </ul>	
Action Items	Person Responsible	Complete
<ol style="list-style-type: none"> <li>1. Continue working on grants</li> <li>2. Write “thank you” letters for all donors</li> <li>3. Set up meetings with major donors</li> </ol>	<p>Donna &amp; Chris</p> <p>Chris, Janet, Donna</p> <p>Richard, Chris</p>	<p>Ongoing</p> <p>Ongoing</p> <p>Ongoing</p>
<b>Announcements</b>		

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Jill Vought – Daffodil has been named as the official “Ridge Flower.” Daffodil project is awesome. We should plant them at Center.

Thanksgiving/Christmas – consider Thanksgiving give-away/food baskets – turkeys – canned food drive. Christmas – giving trees/Angel tree. Decorate tree. Have donations on tree. Bring some of the festivity back. Support Magalia Community Church’s food bank.

COVID Update – trending in positive direction. Taken off most restrictive tier (red). As long as can stay for 10 days. High number of 12 and Sunday as low as 6. Many organizations are opening their doors and have people come to the facilities. Always wear masks, wash hands, socially distance. School districts – soonest come off Oct. 18. Many schools work to have students back on campus

**Next Meeting: Monday, November 2, 2020 at 6:00 pm via Zoom & live streaming at the Magalia Community Center**

**Web site: [MagaliaCommunityPark.org](http://MagaliaCommunityPark.org)**

Minutes respectfully submitted by Donna Yutzy, Secretary. November 1 , 2020.