

Magalia Community Park

Board Meeting Minutes

Board of Directors Meeting Overview		
June 1, 2020	Meeting Called to Order: 4:34pm Meeting Adjourned: 6:36pm	Location: Teleconference via Zoom & at Community Center
Meeting called by	Rich Gingery, Jr., President	
Secretary	Donna Yutzy	
Call to Order & Board Roll Call	Rich Gingery, Jr.	
Attendees	<p>Board Members: Rich Gingery, Jr., Chair; Laurie McBride, Vice Chair; Janet Rose, Treasurer; Donna Yutzy, Secretary; Dave Willoughby; Linda Horton-Lyons; Richard Yale (excused absence); John Stonebraker; Jacob Bates</p> <p>Executive Director: Chris Rauen</p> <p>General Members: Phil Howard, Lisa Hamilton, Cole Hamilton, Joan Coffin, Dori Rigalia</p>	
Quorum	<i>Board Quorum requires five (5) members. Quorum has been met.</i>	
Approval of Minutes	<p>Motion to approve April 13, May 8 and May 11th meeting minutes: Motion: Jacob Bates</p> <p>Seconded: Laurie McBride</p> <p>RESOLVED: Approval of Motion; Vote 8-0 in favor</p>	
Treasurer's Report		
General Account	\$14,652.56	
North Valley Community Foundation	\$23,227.63 Paid Property/Casualty Insurance for \$2,171 and purchased 100 chairs and 10 tables \$5,101.37.	
Executive Director's Report		
Community Center	<ul style="list-style-type: none"> • Live streaming from the Community Center for the meeting. • Getting phone & internet installed tomorrow. • Thank you to Cole and Lisa Hamilton for clearing the debris on the parking lot and doing fire clearance weed whacking around the property. • Thank you to Phil Howard for repairing the large windows on the side of the Community Center that were leaking. Will need a new gutter ultimately. • Chris is putting out a call for volunteers for clearing leaves, power washing, cleaning up inside the Center. (Linda Horton-Lyons offered to help after Wednesday.) 	

Magalia Community Park

Board Meeting Minutes

	<ul style="list-style-type: none"> • Also will need volunteers to help with the opening of the Resource Center. • Will maintain social distancing and masks for all volunteer projects. 	
Major Donor Status	<ul style="list-style-type: none"> • Paradise Rotary Club gave us \$5,000. Rich thanked the Rotary Club members at the PUSD Graduation. Explained how they got the grant. They want to provide us with on-going support. • Mechanics Bank is still interested in helping us (they are in the middle of their merger with Robobank.) Should be settled down in June. We still haven't received the \$1,000 "good faith" check. Chris will follow-up with Mechanics Bank. • Bank of the West - gave them a brochure and will fill out their application. • Golden Valley Bank - gave them a brochure and we will apply. Contact said they could be interested in helping and with salaries and operating costs. • Wells Fargo Bank - Application is on-line and is cumbersome. Will keep on radar. 	
Web Site	Ready to go. Will issue a press release about the web site going live. Chris is making final edits. Suggestion to add a feature to the web site for monthly donors.	
Ongoing Projects at Community Center	<p>Looking for volunteers for:</p> <ul style="list-style-type: none"> • Construction projects (Phil Howard has volunteered) • Cleaning up the putting green/picnic area • Putting Green/Picnic Area: Need someone to work on sprinkler system - install PVC pipe and sprinkler heads. • Putting Green/Picnic Area: Till soil and install sod - Chris is talking to Zamora Sod about donating the sod - will get square footage required. • Will talk to Magalia Beautification about planting a flower garden in the area between the Community Center and the Pro Shop. 	
Action Items	Person Responsible	Complete
<ol style="list-style-type: none"> 1. Continue to communicate with banks as appropriate. 2. Put out call for volunteers on social media. 3. Talk to Zamora Sod & get square footage of putting green. 4. Talk to Magalia Beautification. 	Chris Rauen	Ongoing

Magalia Community Park

Board Meeting Minutes

Disc Golf Report		
Safor approval of use of course	Chris has been talking generally to Bryan Fortino about disc golf on the property. Bryan checked their liability insurance. Their current insurance covers activities like disc golf. We'll need to negotiate rent for use of the property. Safor has received notice from CalFire about mowing grass (an ongoing issue over the past 3 years). We can offer to mow the grass and keep the course maintained as part of the negotiation.	
Disc Golf Course Prep	<p>Will need 10-12 "t-pads" – need to find some semi-permanent way to create these t-pads. Use small stone with astro-turf on top. 2-3 yards of rock per pad. Build in a wooden structure. Other 8 can configure to work off of the cart path.</p> <p>Jacob spoke to Lava Creek. They are still trying to come up with a way to open. They do not want to sell any equipment (36 baskets) at this time.</p>	
Board Action	Nominated By	Vote
MOTION: Authorize Chris Rauen and Jacob Bates to speak with Bryan Fortino about getting approval to play disc golf on the 40 acres property.	Moved: Donna Yutzy Second: Linda Horton-Lyons	8-0
Action Items	Person Responsible	Complete
<ol style="list-style-type: none"> 1. Talk to Bryan Fortino about using the golf course to play disc golf. 2. Find out costs including insurance costs and possible rent. 	Jacob Bates Chris Rauen	July 6
Committee Development		
Discussion	Need to formally develop committees now. Three committees were recommended: Community Center (to help Chris make day-to-day decisions at the Community Center); Disc Golf and Fund Raising.	
Board Action	Nominated By	Vote
MOTION: Approve the creation of three committees: <ul style="list-style-type: none"> • Community Center Committee (Chris Rauen, Chair) • Disc Golf Committee (Jacob Bates, Chair) • Fund Raising Committee (Richard Yale, Chair) 	Moved: Donna Yutzy Second: Rich Gingery, Jr.	8-0

Magalia Community Park

Board Meeting Minutes

COVID-19 Plan		
Discussion	<p>Need to provide some type of volunteer training. Cole & Lisa Hamilton participated in the Magalia Community Church COVID-19 volunteer training and have a copy of the guidelines used. There are also safety issues outside of COVID-19 and we will need to have some kind of broader volunteer training. Can bring in groups, such as the Ridge Ranger who have already had safety training.</p> <p>Butte County has a comprehensive list of COVID-19 requirements that we can hang in our window. It lists the things we agree to have completed for our staff and volunteers. Rich talked about what they are doing at his business (Whispering Pines Vet Hospital) and said they followed the Butte County guidelines. We need to protect our insurance. Code enforcement will be looking for this flyer in the window.</p> <p>A plan was agreed upon by the Board. (See Motion below)</p>	
Board Action	Nominated By	
MOTION: COVID-19 Plan: <ol style="list-style-type: none"> 1. Volunteers staffing the Community Center will read through the Butte County COVID-19 Guidelines with all volunteers. 2. All volunteers will sign a COVID-19 Waiver that they have read the guidelines and agree to follow them. 3. The Center will provide masks and hand sanitizer. Social distancing will be enforced. 4. The Butte County COVID-19 Guidelines flyer will be placed in the window at the entrances to the Center. 	Moved: Laurie McBride Second: Janet Rose	8-0
Action Items	Person Responsible	Complete
<ol style="list-style-type: none"> 1. Find copies of COVID-19 Waivers from other non-profit organizations and develop one for the Center. 2. Purchase masks and hand sanitizer. 3. Post Butte County flyer on entrances. 	Donna Yutzy Chris Rauen	June 5
Paradise Recreation and Parks District (PRPD)		
Discussion	<p>Dan Efseaff has requested a teleconference meeting with us on June 26. It's important that we keep a "seat at the table" and keep the lines of communication open. Additionally, we want to continue to champion the Magalia Park and Community Center to PRPD. Rich will confirm the teleconference call. Will talk to PRPD about the "Paradise Ridge Community Land Use Fund" and accessing properties around the</p>	

Magalia Community Park

Board Meeting Minutes

	Magalia Park. We should consider meeting with the PRPD Board ...a “Board to Board” meeting. Chris and Rich will take the call.		
Action Items	Person Responsible	Complete	
<ol style="list-style-type: none"> 1. Confirm teleconference call with PRPD on June 26. 2. Participate in call and report back to Board. 	<p>Rich Gingery, Jr.</p> <p>Chris Rauen</p>	<p>July 6</p>	
	<p>Next Meeting: July 6, 2020 at 3:30pm via Zoom & live streaming at the Magalia Community Center</p> <p>Web site: MagaliaCommunityPark.org</p>		

Minutes respectfully submitted by Donna Yutzy, Secretary. July 4, 2020.